

# **Monroe County Right to Life (An Affiliate of Right to Life of Michigan)**

## **POLITICAL ACTION SUB-COMMITTEE CHAIRPERSON & TEAM JOB DESCRIPTION\***

<b>Objective and Accountability</b>	To organize a sub-committee made up of a team of volunteers who will take part in formal interviews with candidates running for U.S. Congress, State Senate, State House of Representatives, and local offices, giving recommendations for endorsement of prolife candidates to the RLM Political Action Committee Director, who provides the local recommendations to the RLM PAC. This person is accountable to the Congressional District PAC Director for the area where the affiliate is based.
<b>Description of Team Make-Up</b>	<ol style="list-style-type: none"><li>1. Must be non-partisan and non-sectarian.</li><li>2. Must include balanced geographic representation.</li><li>3. Must have a minimum of three people on each interview team.</li><li>4. Must not have any conflict of interest between candidate and family member, relatives, friends, etc.</li></ol>
<b>Suggested Participants</b>	<ol style="list-style-type: none"><li>1. PAC Congressional Director (CDD).</li><li>2. PAC local committee chairperson and members.</li><li>3. Local right to life leaders.</li><li>4. Legislative chairperson.</li></ol>
<b>Responsibilities for Chairperson and Team Members</b>	<ol style="list-style-type: none"><li>1. Thoroughly familiarize themselves with information about and background of the candidate to be interviewed.</li><li>2. Conduct well organized educational candidate interviews using RLM-PAC candidate questionnaires and model interview questionnaire form.</li><li>3. PAC CDD or RLM field representative will lead the interview.</li><li>4. Interview all declared candidates, incumbents and challengers; conduct follow up research as needed before the RLM-PAC makes endorsements.</li><li>5. Recommend endorsements or non-endorsements to the RLM-PAC.</li><li>6. Observe all deadline dates for completing interviews and making recommendations to the RLM-PAC.</li><li>7. Observe complete confidentiality about all questionnaires and interviews.</li></ol>

\*Taken From: Right to Life of Michigan's Affiliate President's Handbook, pg. 63-64.